



## University Research Priority Programs (URPP) Fact Sheet: URPP termination 2024

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The second series of the University Research Priority Programs (URPP) started in 2013 and will be completed by the end of 2024. This document provides an overview of the procedure and deadlines of the project termination.

### 1. Budget and Forecasts 2024

As in previous years, the URPP will submit a detailed budget for the year 2024 by end of October 2023. In spring and fall 2024, the URPP will submit a forecast on the budget and positions. In case the URPP concludes activities before the respective dates of the forecasts, they are of course omitted.

### 2. Operations and Website

The URPP management must remain operational until the regular conclusion of the project, including final accounting (item 3) and submission of the final report (item 4). The URPP may conclude activities and submit the final report any time during the year 2024. Note that there will be no new funding available beyond the year 2024, even if the management remains operational into 2025 (e.g., to write the final report).

The URPP is responsible for the continuation of the website or its termination (via central IT: <https://www.zi.uzh.ch/en/staff.html>). There are no specific regulations regarding closure of the website and there will not be an automatic closure.

### 3. Final Accounting and Remaining Funds

All necessary information regarding the final accounting can be found here:  
<https://www.uzh.ch/cmsssl/fi/de/fb/jahresabschluss.html>.

URPP budgets must be used up by the end of 2024; otherwise, any reserves will be lost. It is not possible to transfer remaining funds to the year 2025. The directorate is responsible for balancing potential deficits.

### 4. Final Report and Progress Report 2024

To document the scientific and financial results, the URPP compose a final report. The final report describes the major goals, activities, and achievements of the URPP, as well as prospects of its structure, network, and research topic. The structure of the scientific report must follow the guidelines and the provided template must be used. There will be no separate financial report. The final report must be submitted as a single PDF document **by January 17, 2025**, to the Division of Research Development ([sandra.volken@uzh.ch](mailto:sandra.volken@uzh.ch)). The report may be submitted any time during the year 2024.



There will be no progress report for the year 2024. The results of the final year are integrated in the final report. It is up to the URPP to decide on how they would like to record and communicate any output produced or published later.

The final reports will be sent to the Executive Board of the University, Deans of the involved Faculties, and members of the review panels. The summary of the final reports may be used for public purposes.

### **5. Final Assessment**

There will be no final assessment, and there will be no presentation to the Executive Board of the University, which is replaced by the final event (item 6).

### **6. Final Event**

The URPP are invited to present the highlights and results of the past 12 years, as well as the development of their research area at a common final event on **May 30, 2024**. The Division Research Development is responsible for the organization of the final event and choosing the format. The final event will be open to all members of the University of Zurich and the public. The URPP are welcome to invite guests. The Division Research Development invites the Executive Board of the University, Deans, and selected guests from research, economy and politics.

### **Contact**

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